



Surfacing  
Change

## PRODUCTION SLITTER REWINDER OPERATOR

CERRITOS, CA

GPA is the market leader in substrate solutions for offset, digital and wide format printing, with a comprehensive offering of pressure sensitive papers, films, laser labels, eco-friendly substrates, digital and specialty papers, and more.

Our foundation is built on consistently delivering a wide variety of superior products at a great value. It is our continued focus on developing innovative solutions to our customers and their business, combined with the commitment to provide the best products in the marketplace that has positioned us as the industry leader.

GPA is currently seeking a full-time Production Slitter Rewinder Operator for our CA Distribution Center.

Primary Function:

- Proficiently operate the Slitter / Rewinder Machine, in order to convert pressure sensitive paper and film roll substrates with the highest quality possible in mind.
- Manage the process by which the production is run and work to follow established policies and procedures to ensure safe, efficient and proper operation.

Essential Job Functions:

- Interact with GPA management, customer service, sales and other warehouse personnel in an efficient, accurate and professional manner while performing overall responsibilities
- Do individual part in keeping production efficient.
- Ensure that the assigned equipment is maintained properly and the maintenance logs, data sheet, and other metric related records are accurately and properly maintained.
- Inspect products for quality to prevent sub-standard product from being shipped.
- Troubleshoot and resolve problems as required to maintain production of a good quality product.
- Follow safety policies and procedures as required.
- Utilize the available equipment to load, unload, label, package, and ship product in accordance with Arconvert / GPA's set standards.
- Conduct daily cleaning of equipment and surrounding production area on a consistent and regular basis.
- Maintain knowledge of all open orders and fulfill them in a timely manner based on the machine schedule.
- Ensure that all products in the production and warehouse areas are properly labeled at all times and in their proper location.
- Ensure that the warehouse is aware of orders that are being produced for shipment.
- Provide backup to other warehouse related functions as required.
- Participate in inventory process as required.
- Participate in GPA meetings as planned.
- Understand the processes involved with opening and/or closing the facility.
- Be on time for work and be flexible as needed to accomplish daily responsibilities.



#### Position Requirements:

- High school diploma or GED strongly desired
- Minimum 1 year experience in using a Slitter / Rewinder.
- Previous experience running programs: Navison NAP R9, PREACTOR, and OPTITAL preferred
- Experience in related machinery to load, unload, and lift roll product is imperative.
- Experience in order planning and scheduling in a production environment.
- Experience in managing inventory, receiving goods, shipping orders, and other warehouse management related tasks.
- Due to the nature of the position and the communication involved; the ability to speak fluent English and Spanish is strongly desired.
- Possess strong customer service skills in dealing with different people and departments within the company.
- Ability to keep environment clean and safe.
- Ability to be flexible in order to accommodate changing priorities, when necessary.
- Ability to work overtime as necessary or asked, to ensure timely handling of requests.

We do not offer relocation

EEO Employer

All post-offer candidates will be subject to the successful completion and passing of a pre-employment background check and drug screen before they can begin employment.

We use E-Verify